

City of Wyoming FOIA Fee Calculation Form

Requestor Name:

FOIA/CASE #

Invoice #

Service	Cost	Est. Qty	Est. Total	Actual Qty	Actual Total
Labor-Search/Locate/Examine Office Specialist I (OSI)*per hour	27.37				
Labor -Search/Locate/Examine/Copy Evidence Technician I(ETI)*per hour	38.59				
Labor - Separate/Delete OSI*per hour	27.37				
Labor - Duplicating OSI* per minute	0.38				
Labor-Search/locate/Examine Other_____ *per hour					
Labor (Contractor)**per hour Name_____					
DVD per disc	0.25				
Paper copies per page	0.1				
Other					
Indigent Waiver (\$20.00)***		XXXXX	XXXXX		
50% Deposit Due****					
Total for this request	\$0.00				

Part or all of the documents requested are available online at: NA

Should a requestor wish to receive a printed copy of online documents, the cost to provide online documents in paper form will result in charges as outlined above.

RETURN A COPY OF THIS FEE CALCULATION WITH YOUR PAYMENT TO ENSURE PROPER CREDIT.

Make check or money order payable to the City of Wyoming.

*Cost includes hourly wage (FY2019) and up to 50% of fringe benefits.

2019 Office Specialist I (OSI) \$17.51/hr. + \$9.86/hr. benefits=\$27.37

2019 Evidence Technician I (ETI) \$26.46/hr. + \$12.13/hr. benefits=\$38.59

**Actual cost does not exceed 6x the state minimum hourly wage.

***The indigent waiver provides waiving the first \$20.00 of a fee to fulfill a FOIA request. Requestor must provide proof of indigence.

****Once payment is received, the Agency will process your request.